

**GRANDPARENT**  
**CLIENT INTAKE FORM - CHILD SUPPORT/CUSTODY/ VISITATION**

Date: \_\_\_\_\_

File No.: \_\_\_\_\_

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First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Middle initial \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Street number & name \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ How long in NM: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Physical Address (if different): \_\_\_\_\_

Email Address: \_\_\_\_\_

Employer (Name & Address): \_\_\_\_\_

Employer Phone Number: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Who May We Contact if we cannot get a hold of you? \_\_\_\_\_

First Name Last Name

Phone Number: \_\_\_\_\_

Parent(s) of the: \_\_\_\_\_ Mother \_\_\_\_\_ Father

**Opposing Party's Information:**

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First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Middle initial \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Street number & name \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ How long in NM: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Physical Address (if different): \_\_\_\_\_

Name of Employer: \_\_\_\_\_

DOB: \_\_\_\_\_ Social Security No.: \_\_\_\_\_

Is the opposing party represented by counsel? If so, who: \_\_\_\_\_

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**REASON FOR SELECTING THIS FIRM:**

REFERRED BY: \_\_\_\_\_ YELLOW PAGES \_\_\_\_\_

INTERNET: \_\_\_\_\_ OTHER \_\_\_\_\_

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**CHILDREN INFORMATION:**

How many children from this relationship? \_\_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN: \_\_\_\_\_ M F

Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN: \_\_\_\_\_ M F

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Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN: \_\_\_\_\_ M F

Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN: \_\_\_\_\_ M F

Where is/are the child(ren) residing? \_\_\_\_\_

List all addresses where your child(ren) has/have lived for the past three years:

Dates	With Whom the Children Lived	Address (street, city, state)

Briefly describe the visitation you are seeking:

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Is Mother acceptable with proposed visitation? \_\_\_\_\_

Is Father acceptable with proposed visitation? \_\_\_\_\_

**OTHER INFORMATION:**

Were the parties ever married? \_\_\_\_\_ If yes, date of divorce: \_\_\_\_\_

Is there a current order in place? \_\_\_\_\_ Did you bring a copy of the Order \_\_\_\_\_

If not, please briefly describe what the order states:

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DO NOT FILL ANYTHING OUT BELOW THIS LINE - THANK YOU

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(Office Use Only)

FEE ARRANGEMENT

\$ \_\_\_\_\_ Retainer (FEE QUOTED) \_\_\_\_\_ *nty* \_\_\_\_\_ *pcb*  
\$300.00 Hourly \$ 125.00 /hour Legal Assistant Time  
Petition/Response: \_\_\_\_\_ Motion for Interim Relief: \_\_\_\_\_